

# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## SEARCH FEATURES AND FUNCTIONALITY

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# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## GETTING STARTED

To begin online ordering, punchout to **fishersci.com**. Once in the punchout session, you may access features from either the My Account dropdown menu located in the upper right-hand corner of the screen or the links on the left-side banner.

## MORE THAN ONE WAY TO FIND PRODUCTS

You can search for products using:

- Product name
- Product type
- Fisher Scientific catalog number
- Supplier part number
- Common chemical name
- Synonym

**TIP:** If you misspell a product, **fishersci.com** will offer a suggestion. For any search that yields few or no results and a close match item is found, the closest match will be auto-populated and a message indicating the change will appear.

## RELATED SEARCHES

- Returns the product categories that most-closely match the search term
- A quick, easy way to refine results to a specific classification of products

## SEARCH REFINEMENTS

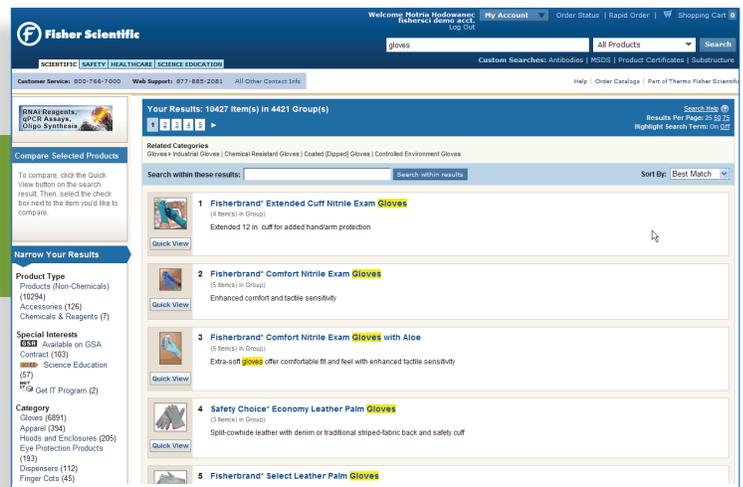
- Powerful refinement options allow you to narrow the displayed results
  - o Special Interests include:
    - Environmentally friendly
    - Get IT program
    - Science education
    - Preferred products
  - o Product Category
  - o Supplier
  - o Application

**TIP:** Additional refinements (size, capacity, etc.) can further assist in finding exactly the products that you need.

## SEE A LITTLE ... OR A LOT

- Expand and collapse result descriptions
- Terms matching search criteria are highlighted in yellow

**TIP:** Use the Display Preference menu to change highlighting options for search terms, catalog numbers and product descriptions.



# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## PUNCHOUT FEATURES AND FUNCTIONALITY

### RAPID ORDER

- Quickest way to place an order
- Products are automatically added to the shopping cart
- The number of products that can be entered using Rapid Order is unlimited

Catalog Number (Fisher)	Quantity	Unit
1 <input type="text"/>	<input type="text"/>	<input type="text"/>
2 <input type="text"/>	<input type="text"/>	<input type="text"/>
3 <input type="text"/>	<input type="text"/>	<input type="text"/>
4 <input type="text"/>	<input type="text"/>	<input type="text"/>
5 <input type="text"/>	<input type="text"/>	<input type="text"/>

### HOTLISTS

- Create a list of products that are frequently ordered; easily add these items to the Shopping Cart
- An unlimited number of personal and company hotlists can be created

Description	Catalog Number	Unit	Quantity	Actions
BENCH PROT PPR 46X57CM 50/PK	12-007-187	Pack of 50	<input type="text"/>	<a href="#">Edit</a> <a href="#">Delete</a>
BTL ONLY CLR BOSRND 40Z 160CS	02-911-945	Case of 160	<input type="text"/>	<a href="#">Edit</a> <a href="#">Delete</a>
GLV NYL FULL SHON LDS 12 PR	19-075289	Dozen of 12	<input type="text"/>	<a href="#">Edit</a> <a href="#">Delete</a>
KIMWIPE SML 4-1/2X8-1/2 280/PK	06-666A	Pack of 280	<input type="text"/>	<a href="#">Edit</a> <a href="#">Delete</a>

[Add Item\(s\) to Shopping Cart](#)

### TEMPLATES

- Group of products that are frequently ordered together for easy placement in the shopping cart
- An unlimited number of personal templates can be created

Description	Catalog Number	Unit	Quantity
BENCH PROT PPR 46X57CM 50/PK	12-007-187		
BTL ONLY CLR BOSRND 40Z 160CS	02-911-945	Case of 160	1
FURNACE GTP 120VAC 50/60HZ	10-553	Each	1
RACK PEG PP 10-13MM BL 2/PK	14-810-540	Pack of 2	1
VIAL CL ST 4ML 15X45MM C/PK	06-406-19E	Case of 20 PK	1

[Add to Shopping Cart](#) [Delete](#)

### QUOTES

- Quotes are available online as soon as they are completed
- Orders placed from Quotes are tracked and managed per your defined workflow

Quotes search: Page 1 of 6

Enter Fisher Quote Number:  [Go](#)

quote number	reference number	date created	expire date	
Q2303-1900-76	X	10/29/2012	12/31/2012	< <a href="#">view details</a>
Q2317-2135-33	TEST	11/12/2012	1/14/2013	< <a href="#">view details</a>
Q2334-2418-65	12	11/29/2012	1/31/2013	< <a href="#">view details</a>
Q2297-1796-03	ERICA VO	10/23/2012	12/25/2012	< <a href="#">view details</a>

### ORDER STATUS

- Review all online, phone and faxed orders placed within the last 90 days
- The list includes:
  - o PO number
  - o Fisher Scientific order number
  - o Order details such as catalog number, description, quantity and price
  - o Status of the order
  - o Real-time shipment location for every UPS shipment

Displaying 1 - 10 [PREVIOUS](#) [NEXT](#)

Order Date	Order Number	P.O. Number	Status	Options
07/05/20	<a href="#">071522602</a>	RM QA TEST#6 XCBL	Closed	
07/05/20	<a href="#">071522594</a>	RM QA TEST#5 XCBL	Closed	
07/05/20	<a href="#">071522539</a>	RM QA TEST#4 XCBL	Closed	
07/05/20	<a href="#">071522537</a>	TESTPO-QA#3	Closed	
07/05/20	<a href="#">071522524</a>	TESTPO-QA#1	Closed	
07/05/20	<a href="#">071522407</a>	TESTPO-WEBDEV2	Closed	
01/09/20	<a href="#">D12735164</a>	TESTVERS3-1	Closed	
12/12/12	G23476788	JEAN	Scheduled	
12/12/12	G23476778	12332-0889/CLINCAL #2	Scheduled	

### REQUISITIONS

- View status of all open orders
- Return products from Item Details screen

**Review Requisitions**

Requisitions submitted via the Fisher Web [review requisitions tips](#)

[Site.](#)

<< [Search Requisitions](#)

Date	Time	P.O. Number Release Number	Account Number	Total	Requestor
01/09/13	01:02PM	DO NOT SHIP	123456001	\$6,870.65	Motria Hodowanec
				<b>Processed</b>	<a href="#">D30096489</a>

# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## QUOTES VIA PUNCHOUT

Click the Quotes link on either the upper right corner of the screen or navigation page.

Quotes search: Page 1 of 6

Enter Fisher Quote Number:

quote number	reference number	date created	expire date	
Q2303-1900-76	X	10/29/2012	12/31/2012	< view details
Q2317-2135-33	TEST	11/12/2012	1/14/2013	< view details
Q2334-2418-65	12	11/29/2012	1/31/2013	< view details
Q2297-1796-03	ERICA VO	10/23/2012	12/25/2012	< view details
Q2318-2157-76	UPDATED PRICING THRU 12/31/12	11/13/2012	1/15/2013	< view details
Q2300-1881-66	QUOTE/KYLE GRAY2/102612	10/26/2012	12/28/2012	< view details
Q2297-1795-98	DANIELLE BOREN	10/23/2012	12/25/2012	< view details
Q2310-2015-72	QUOTE/TJ 11/5/12	11/5/2012	1/7/2013	< view details
Q2304-1925-00	FREEZER EXAMPLE	10/30/2012	1/1/2013	< view details
Q2293-1730-32	PO NUMBER	10/19/2012	12/21/2012	< view details

[Next-->](#)

- All unexpired, unrestricted quotes for the specific (9-digit) Fisher Scientific account number associated with the user will be displayed
- Only unrestricted quotes that have not passed the expiration date will be viewable to the user during the punchout session
- Quotes can be accessed in two ways:
  - o User clicks View Details from quote list
  - o User enters quote number and clicks Go

**NOTE:** Restricted quotes will not display on the quotes listing page. Type the quote number into the search box to display a restricted quote.

- Selected item(s) from quote may be added to shopping cart
- Quoted items are indicated as such in the cart (with the quote number and special price shown for each item being purchased from a quote)
- Additional items can be added to the shopping cart from other entry sources:
  - o Other quotes
  - o Product search
  - o Rapid order
  - o Hotlists
  - o Templates

### Shopping Cart

Account Number: 123456-001

Shipment Setting: Multi Ship:

Did you make changes to the items in your cart?

	<b>Catalog No.:</b> <a href="#">19-041-171A</a> NITRILE 3M PF TEX XS 200PK	Pack of 200 for \$34.00	<input type="text" value="1"/> Qty	Estimated Delivery: 12/17/2012 From: THERMO FISHER SCIENTIFI
<a href="#">Add to Hotlist</a> <a href="#">Remove Item</a>				Item Subtotal: \$34.00
	<b>Catalog No.:</b> <a href="#">A456-4</a> METHANOL LC/MS OPTIMA 4L	Each for \$149.89 Quoted Price	<input type="text" value="1"/> Qty	Estimated Delivery: 12/17/2012 From: FLORENCE, KY (CDC)
<a href="#">Remove Item</a>				Item Subtotal: \$149.89
	<b>Catalog No.:</b> <a href="#">03-170-552</a> HYPERASIL GOLD AQ COLUMNHYPER	Each for \$636.00 Quoted Price	<input type="text" value="1"/> Qty	Estimated Delivery: 12/20/2012 From: CHINO, CA (SCD)
<a href="#">Remove Item</a>				Item Subtotal: \$636.00
Did you make changes to the items in your cart? <input type="button" value="Update"/>				
<b>Group Total: \$819.89</b>				
<b>Shopping Cart Total: \$819.89</b>				
<a href="#">Delete Shopping Cart</a> <input type="button" value="Begin Checkout"/>				

- The Price Quote Details page displays the following information:
  - o Quote number
  - o Account number
  - o Expiration date
  - o Transportation terms
  - o Quote type
  - o Available items for purchase

price quote details

The following quote was processed by the Fisher Ordering System. quoted price list only

<< [return to Quotes](#)

account #: 123456001 reference: X

quote #: Q2303-1900-76 end date: 12/31/2012

trans. terms: You will not be charged for transportation of these items.

Quote type: Line Level - Enter a quantity for each item you want to buy.

line	Description	Cat. No.	Qty.	Unit and quoted price
1	METHANOL LC/MS OPTIMA 4L	A4564	<input type="text"/>	EA For \$149.89
2	WATER OPTIMA 4L	W74	<input type="text"/>	EA For \$142.62
3	ACETONITRILE LC/MS OPTIMA	A9554	<input type="text"/>	EA For \$494.85
4	ACETONE OPTIMA 4L BK	A92994	<input type="text"/>	EA For \$186.37
5	OPTIMA LC/MS 2-PROPANOL (	A4614	<input type="text"/>	EA For \$202.00
6	FORMIC ACID OPTIMA LC/MS	A11730	<input type="text"/>	EA For \$50.35
7	BENZODIAZEPINES 5X5ML	NC0119556	<input type="text"/>	PK For \$139.70
8	7 AMINO CLONAZEPAN	NC9243931	<input type="text"/>	EA For \$91.44
9	7-AMINOCLOAZEPAN-D4.100U	NC9996180	<input type="text"/>	EA For \$42.00
10	ALPRAZOLAM 1.0MG/ML	NC9708902	<input type="text"/>	EA For \$21.20

# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## CUSTOM OLIGO CONFIGURATOR

Through the **fishersci.com punchout**, you'll have access to the complete Eurofins MWG Operon portfolio of high-quality oligos, including a full range of unmodified and modified oligos in a variety of scales, concentrations, formats and purification options.

### 1. GETTING STARTED

Click the **RNAi Reagents, qPCR Assays, Oligo Synthesis** button on the top left side of the home page.

### 2. CUSTOMIZE YOUR OLIGOS

Select **Customize** to begin creating your oligos.

### 3. BUILD YOUR OLIGOS

Enter the information required, including:

- Sequence name
- Sequence
- Modifications
- Scale
- Purification

Then click **Add to Order**.

### 4. REVIEW YOUR ORDER

- Check the specifications listed under **Your Order**
- Select **Edit** or **Delete** to change or remove this item
- Enter additional information to build more oligos, or click on **Review Pricing** to continue

### 5. REVIEW PRICING

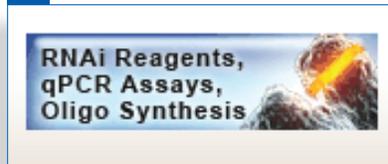
- Click **Itemized Pricing** for details on a specific oligo
- Select **Expand All** to see additional details about every oligo
- Use **Edit Order** to make corrections
- To continue to checkout, select **Add to Cart**

### 6. SHOPPING CART

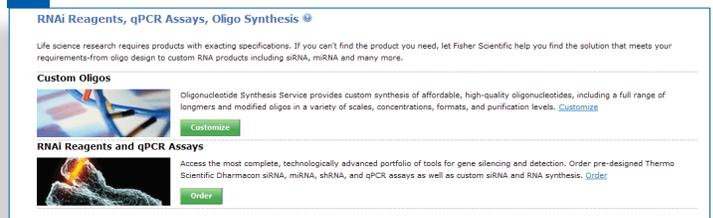
- Continue to add items as needed
- Select **Checkout Shopping Cart** to complete your purchase
- This will take you back to your purchasing application where you can assign your cart or place your order
- You'll receive your oligos within 48 hours of WorkFlow completion

**Technical Support: 1-800-688-2248**

1.



2.



3.

Sequence Name:	<input type="text"/>
Sequence: 5'	<input type="text"/>
Sequence Length:	<input type="text"/>
Modifications:	<a href="#">Add Modification</a>
Scale:	<input type="text" value="10 nmole (60 mer limit)"/>
Purification:	<input type="text" value="Salt-Free (5-125 mers)"/>
Oligo Quantity:	<input type="text" value="1"/>
Order Reverse Complement:	<input type="text" value="No"/>

4.

Sequence Name:	<input type="text" value="BBB BGG G"/>
Sequence: 5'	<input type="text"/>
Sequence Length:	<input type="text"/>
Modifications:	<a href="#">Add Modification</a>
Scale:	<input type="text" value="10 nmole (60 mer limit)"/>
Purification:	<input type="text" value="Salt-Free (5-125 mers)"/>
Oligo Quantity:	<input type="text" value="1"/>
Order Reverse Complement:	<input type="text" value="No"/>
Normalization Requested:	<input type="text" value="No"/>
Notes:	<input type="text"/>

Please do not add modifications in this field. Use the Add Modification button above.

# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## ANTIBODIES ADVANCED SEARCH

Through **fishersci.com**, you'll have the ability to find antibodies more quickly. Our antibodies search engine allows you to select the right antibody for your research by refining the search based on your specific requirements.

### 1. GETTING STARTED

Click the **Antibodies** link on the left side of any page under Custom Searches.

RNAi Reagents, qPCR Assays, Oligo Synthesis

Life science research requires products with exacting specifications. If you can't find the product you need, let Fisher Scientific help you find the solution that meets your requirements—from oligo design to custom RNA products including siRNA, miRNA and many more.

**Custom Oligos**

Oligonucleotide Synthesis Service provides custom synthesis of affordable, high-quality oligonucleotides, including a full range of longmers and modified oligos in a variety of scales, concentrations, formats, and purification levels. [Customize](#)

**RNAi Reagents and qPCR Assays**

Access the most complete, technologically advanced portfolio of tools for gene silencing and detection. Order pre-designed Thermo Scientific Dharmacon siRNA, miRNA, shRNA, and qPCR assays as well as custom siRNA and RNA synthesis. [Order](#)

### 2. USING THE ANTIBODIES-SPECIFIC SEARCH ENGINE

- Type your search criteria in the search field
- Use the dropdown menu to filter your search from the options listed
- Check the box next to each desired refinement
- Click the **Submit** button to initiate your search

**Antibodies Advanced Search**

Fisher Scientific has more than 50,000 antibodies to choose from - but you only need one. Our antibodies search engine allows you to select the right antibody for your research by narrowing your search based on your specific requirements, including reactivity, host or research application. [Search Tips](#)

**Antibodies Search** \*

Search by Antigen, Gene Symbol, Gene Accession Number, Clone Name, Catalog Number or Vendor Number.

**Select Optional Search Criteria** [Reset Criteria](#)

Antibody Type:  Primary  Secondary

Classification:  Monoclonal  Polyclonal

Select Reactivity...

Select Antibody Applications...

**Selected Search Criteria:**  
No criteria selected.

### 3. REVIEWING ANTIBODIES SEARCH RESULTS

- Click on the **Info** icon next to the Reactivity and Applications headings to display the abbreviation key, which lists the abbreviations and their corresponding definitions
- Click the **catalog number** to learn more about an antibody

**TIP:** The refinement tool located on the left side of the page allows you to add or remove as many additional parameters as you like and to mix and match for each refinement grouping. To activate a refinement option, click the desired refinement title.

- Available refinement categories include:
  - o Quote number
  - o Antibody Type
  - o Classification
  - o Antibody Applications
  - o Reactivity
  - o Host
  - o Label

### 4. VIEW PRICING AND ADD TO CART

View pricing for an antibody and also add it to your cart from the search results page.

Click the **Pricing** link on the far right to view the current price.

Enter a number in the **Quantity** field and then click **Add to Cart**.

Antigen	Supplier Name	Cat #	Supplier #	Host	Class.	React	Size	Label	Apps
SREBP-2	BD Biosciences	BD557037	557037		Monoclonal	Hu	0.1mg	Unlabeled	P, WB

Items may also be added to your **hotlists** from the search results page.

### 5. SHOPPING CART

Continue to add items as needed. Select **View Cart** from the left side of the page and then **Checkout Shopping Cart** to complete your purchasing application.

# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## RNAi REAGENTS AND qPCR GENE EXPRESSION ASSAY CONFIGURATOR

Through [fishersci.com](http://fishersci.com), you'll have access to the most complete, technologically advanced portfolio of tools for gene silencing and detection. Order pre-designed Thermo Scientific Dharmacon siRNA, miRNA, shRNA and qPCR assays as well as custom siRNA and RNA synthesis.

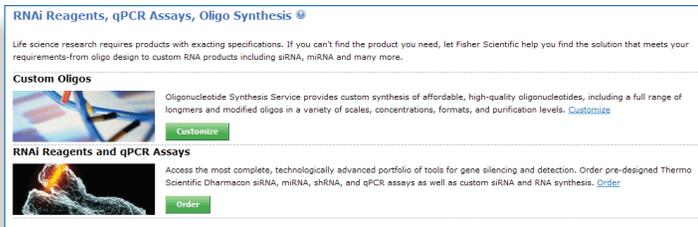
### 1. GETTING STARTED

Click the **RNAi Reagents, qPCR Assays, Oligo Synthesis** button on the left side of the home page.



### 2. ORDER YOUR RNAi REAGENTS AND qPCR ASSAYS

Select **Order** to search and order Genomics products.



### 3. USING THE GENOMICS-SPECIFIC SEARCH AND ORDER ENGINE

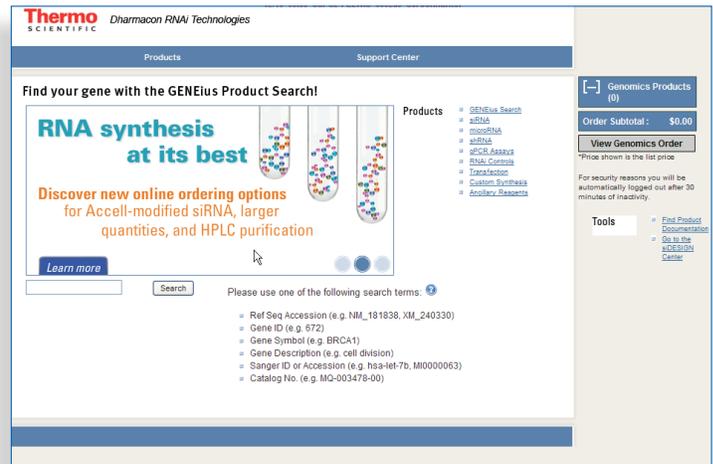
Type your search criteria in the search field. Use one of the search terms listed to the right of the search box (e.g., Ref Seq Accession, Gene ID, etc.). For search tips, click on the (?) icon, and additional information will appear in a new window.

OR

### CREATE CUSTOM PRODUCTS

Design **Customized siRNA** via the siDESIGN Center. Access the **siDESIGN Center** by clicking on the link under Tools on the right side of the page or by hovering over the Products menu item at the top of the page and selecting siDESIGN Center under siRNA Research Products.

Design **Customized RNA and siRNA Synthesis**. Access the **Custom Synthesis** tool by clicking on the link under Products on the right side of the page or by hovering over the Products menu item at the top of the page and selecting the Custom Synthesis category.



# FISHER SCIENTIFIC PUNCHOUT USER GUIDE

## RNAi REAGENTS AND qPCR GENE EXPRESSION ASSAY CONFIGURATOR

### 4. REVIEWING GENOMICS SEARCH RESULTS

Select the **Filter Organism**.

To learn more about a specific product or to add it to your shopping cart, click **Select** at the far left.

### 5. BROWSING PRODUCT DETAILS

Select the Product Tab related to your application.

Expand the product of interest by clicking on the plus (+) button.

To add an item to your cart, select **Add to Cart** on the right side of the desired product.

Thermo Scientific Dharmacon RNAi Technologies

Products Support Center

### GENEius<sup>SM</sup> Product Search

Do not use the back button on your browser. Use the "New Search" link above to conduct a new search. [New Search](#)

Search Results for '672'

Select Gene ID: Symbol or Precursor / Mature:

Filter Organism:  Human  Mouse  Rat

14 results found for '672'

Gene ID: Symbol / Precursor / Mature	Alternate Names	Species	Description
<a href="#">Select</a> 672: BRCA1	BRCA1, BRCC1, BROVCA1, IRIS, PNCA4, PPP1R53, PSCP, RNF53	Human	breast cancer 1, early onset
<a href="#">Select</a> 2678: GGT1	CD224, D228672, D228732, GGT, GGT 1, GTG	Human	gamma-glutamyltransferase 1
<a href="#">Select</a> 9811: CTIF	CTIF, Gm672, Gm672, KIAA0427	Human	CBP80/20-dependent translation initiation factor
<a href="#">Select</a> 9912: ARHGAP44	NPC-A-10, RICH2, KIAA0672	Human	Rho GTPase activating protein 44
<a href="#">Select</a> 64800: EFCAB6	DJBP, HSCBCIP1, KIAA1672, dJ185D5.1, dJ185D5.1, HSCBCIP1	Human	EF-hand calcium binding domain 6
<a href="#">Select</a> 55503: TRPV6	ABP, CAT1, CATL, ECAC2, HSA277909, LP6728, ZF, ZFAB	Human	transient receptor potential cation channel, subfamily V, member 6
<a href="#">Select</a> 79894: ZNF672		Human	zinc finger protein 672
<a href="#">Select</a> 150962: PUS10	FLJ32312, MGC126729, MGC126755, CCDC139, DOBI	Human	pseudouridylylase 10
<a href="#">Select</a> 158696: FLJ30672		Human	hypothetical protein FLJ30672
<a href="#">Select</a> 284672: hCO_2028557	LOC284672	Human	hCO2028557

### 6. REVIEW GENOMICS ORDER

To view order details or begin the checkout process, click **View Genomics Order** beneath the Genomics Products Order Summary on the right side of the page.

### 7. COMPLETING GENOMICS ITEMS ORDER

After reviewing your order, read and accept the **Terms and Conditions** before proceeding.

Select **Add to fishersci.com Cart**.

### 8. SHOPPING CART

Continue to add items as needed. Select **Checkout Shopping Cart** to complete your purchasing application.

Submit your order to Fisher Scientific as you currently do for other products.

**Technical Support: 1-800-235-9880**

**Customer Service: 1-877-885-2081**

Thermo Scientific Dharmacon RNAi Technologies

Products Support Center

### Genomics Products

**Important Ordering Information**

- To edit quantities, adjust the quantity and then click the "Update Quantities" button. The quantity of siRNA duplexes may not be edited, additional duplexes must be ordered separately.
- To remove a product, click on the the "Remove" hyperlink.
- Please do not use the back button when updating or removing products from your order.

Product	Est. Days to Ship	Qty	Unit Price	Subtotal
E-003461-00-0005, Accell SMARTpool, Human BRCA1 (672), 5 nmol	5 Days	<input type="text" value="1"/>	<a href="#">Remove</a> \$625.00	\$625.00

[Update Quantities](#)

**Order Summary**

Est. Days to Ship: 5 Days

Subtotal: \$625.00